

College of Engineering Curriculum Committee

May 1, 2019 – 12:30-2:00 p.m., Driftmier 102

Attendees:

Voting Members:

Dr. Hitesh Handa, CMB
Dr. Mable Fok, ECE
Dr. Bill Tollner, ECAM

Ex-officio members:

Dr. Ramaraja Ramasamy-Associate Dean for Academic Affairs and Assessment
Dr. Sidney Thompson, School Chair, ECAM
Dr. James Warnock, School Chair, CMB
Dr. Fred Beyette, School Chair, ECE
Julie Cook, Academic Manager
Margaret Sapp, Graduate Program Administrator

Guest:

Heather Lotane, Assessment Coordinator

The College Curriculum Committee met May 1, 2019. Chairperson Dr. Bill Tollner called the meeting to order at 12:33 p.m. in Driftmier 102.

The Minutes of the April 3, 2019 meeting were approved as amended to include Dr. Warnock's title.

Updates and Announcements:

- Dr. Ramasamy shared information regarding a clarification regarding the "D" policy for CENGR courses in Bulletin copy followed by discussion regarding the need to make this update.
- Margaret Sapp provided an update regarding the status of non-thesis degree options in Dr. Hornak's absence.
- Margaret reported on a questionnaire that will be launched regarding need for a writing class targeted for international graduate students. She also updated the group about a series of summer 2019 writing-related workshops being facilitated by a tutor who works for the Division of Academic Enhancement. The workshops are independent of her DAE role.
- Dr. Tollner provided an update regarding the University's proposed writing and communication initiative. It was an informational item on the most recent University Council's agenda. Discussion followed on the topic.
- An update of CAPA submissions was distributed by Julie Cook.

The Committee reviewed the following proposals submitted by the respective Schools.

- CMB Submissions
 - No submissions

- ECE Submissions
 - New Course Proposals
 - INFO 2000E-Informatics I-In the discussion period, the proposal was amended to show the course offering as yearly-unknown term (prior to CAPA submission, the proposal was edited to add INFO 2000 in the duplicate credit statement). Following discussion, the proposal was approved as amended.
 - ENGR 4XXX/6XXX-Introduction to Robotics Engineering— Duringn the discussion period, the proposal was amended to show the course offering as yearly-unknown term. Following discussion, the proposal was approved as amended.
 - Course Change Proposals-presented and considered as a single package since each was proposed to remove the POD prerequisite requirement.
 - CSEE 4910-Capstone Engineering Design Project I—Proposal was returned to ECE Curriculum Committee for further review.
 - CSEE 4911-Capstone Engineering Design Project II—Proposal was approved.
 - ELEE 4910-Electical Engineering Design Project I—Proposal was returned to ECE Curriculum Committee for further review..

- ECAM submissions
 - New Course Proposals
 - None
 - Course Change Proposals
 - MCHE 4500/6500-Advanced Thermal Fluid Systems—Following discussion, the proposal was approved.

- .Old Business--None

- New Business
 - Based on discussion on proposals above, the following topics will be researched during the summer for report to the Committee at its first fall meeting as noted:
 - Listing of all courses for which a Permission of Department prerequisite is shown—Julie Cook
 - Summary of all undergraduate Capstone courses with recommendations for course changes to develop a consistent numbering and naming nomenclature—Julie Cook and Heather Lotane
 - Transition to the 2019-20 College Curriculum Committee was discussed. Drs. Handa and Fok were thanked for their service to the Committee during the year

as each will be rotating from their role as Chair of a respective School Committee. Dr. Beyette announced that Dr. Mark Trudgen will be serving as the ECE Curriculum Committee Chairperson for 2019-20.

Meeting adjourned at 2:00 p.m.